

RULES OF THE BOYUP BROOK GOLF CLUB INC.

1. The name of the Club shall be 'The Boyup Brook Golf Club Inc.'
2. The objects of the Club shall be:
 - a) To provide for the members a Golf Course and Club House.
 - b) To purchase, take on lease, hire or otherwise acquire for the purpose of the Club any real and personal property and any rights and privileges in connection therewith.
 - c) To build and maintain Club House premises and all buildings and other facilities appertaining to a Golf Course.
 - d) To foster and encourage the game of Golf and other sports and to provide tuition and conduct meetings and competitions.
 - e) To apply for and obtain a license for the Club House and to supply refreshments and entertainment for members.
 - f) To provide and maintain facilities for all sports and pastimes and in particular Golf, Tennis and Bowling.
 - g) To sell, lease, exchange or otherwise dispose of the Club's property or any part thereof.
 - h) To borrow or raise money and to give security for the same by the issue of or upon Bonds, Debentures or other obligations or securities of the Club or by Mortgage or charge upon all or any part of the property of the Club.

MEMBERSHIP AND FEES

3. a) The Club shall consist of members of the following classes:
 - i) Ordinary members
 - ii) Life Members
 - iii) Honorary members
 - iv) Provisional members
 - v) Country members
 - vi) Junior members
 - vii) Non-playing members

 - viii) Tertiary Student Members
 - ix) Midweek Members
- b) The entrance fee and subscription payable by members of the various classes may be varied from time to time by the Club in General Meeting provided that in no case shall the annual subscription be a lesser sum than

the minimum for the time being prescribed by the Liquor Act 1970 and amendments.

- c) The entrance fee and subscription payable by members within a Class shall be the same for males and females.
- d) All subscriptions shall be paid annually in advance on the 1st May in each year or in the discretion of the Committee such subscriptions may be paid quarterly or half-yearly in advance provided that the Committee may remit the whole or any part of the entrance fee payable by a person seeking re-election as a member, who was previously a member of the Club or who paid an entrance fee.

ORDINARY MEMBERS

- 4. a) An ordinary member is any person eighteen years of age and over who on election and payment of entrance fee and subscription is entitled to all the privileges of the Club.
- b) In any year following the one in which an Ordinary Member attains the Age of 65 years, the member may apply to the Committee to be thereafter offered all the rights of Ordinary Membership at 50% of the usual ordinary member rate.

LIFE MEMBER

- 5. The Ordinary Members of the Club at an Extraordinary General Meeting called for the purpose shall have power on the recommendation of the Committee to elect any person to be a Life Member of the Club. The election shall be by ballot and must be carried by a two-thirds majority of the members present at the meeting.

HONORARY MEMBERS

- 6. Any member of the Committee with the President or Captain or Treasurer may elect an honorary member of the Club for such period not exceeding three months as they think fit any person who is a bona fide visitor to the district or an inter-state or overseas traveller or a member of an affiliated Club visiting the district or a person of distinguished position or attainment including the members and officers of neighboring Shires or such persons as may be prescribed.
- 7. No person shall be elected an Honorary Member if:
 - a) The usual place of abode is less than twenty five (25) kilometers from the Club premises by the shortest route;
 - b) The person has been offered honorary membership of the Club during the period of three months immediately preceding the date of the nomination; or
 - c) The person is under the age of eighteen years.

8. An Honorary Member shall be entitled to all the privileges of an Ordinary Member with the exception of the right to take part in competitions (other than open competitions conducted by the Club) and shall have no voice in the management of the Club.
9. An Honorary Member as such shall not be liable to pay any entrance fee or subscription but the person or the proposer must pay the usual green fees if the person plays upon the links.
10. The Committee shall have power to revoke the admission of any Honorary Member without notice,

PROVISIONAL MEMBER

11. Any person who in the opinion of the Committee is not a permanent resident of the District may be elected a Provisional Member of the Club. The entrance fee payable by Provisional Members may in the discretion of the Committee be paid for in four annual installments and if a Provisional Member leaves the District before completing payment of such entrance fee the balance then outstanding shall be waived.

COUNTRY MEMBER

12. Any person whose usual place of residence is more than thirty five (35) kilometers distant from the Club House and who is not resident of the Boyup Brook Shire may be elected or put upon the list of Country Members during such time as his usual place of residence is beyond such limits.
13. Should a Country Member's usual place of residence cease to be beyond thirty five (35) kilometers from the Club House the person shall cease to be entitled to the privileges of a member unless the person shall pay the difference between the Country Membership entrance fee and the subscription and the entrance fee and subscription of an Ordinary Member.

JUNIOR MEMBER

14. Any person under the age of eighteen years may be elected a Junior Member of the Club. A Junior Member shall have no voice in the management of the Club and shall be subject to such other restrictions and conditions as the Committee may from time to time impose.
15. Upon a Junior Member becoming eighteen years of age the person shall automatically become an Ordinary member of the Club unless the person shall previously notify the Secretary in writing of the persons intention to resign, and when the event occurs the person shall become liable to pay the annual subscription appropriate to the age from the 1st January next following the eighteenth birthday

16. A) Any financial Junior member may be admitted to the Bar room only in the Company of the parent or a person in authority over the person and if the person is on the premises to obtain a meal.
- b) Any other juvenile who is in the company of parent or a person in authority over that person and who is on the premises to obtain a meal shall only be admitted to the Bar Room at the discretion of the Committee.

NON-PLAYING MEMBER

17. Any person who has previously been an Ordinary Member of the Club but who by reason of age, ill health or infirmity has retired from active participation in the sport may be appointed a Non-playing Member. The number of Non-playing Members shall at no time exceed thirty (30%) per cent of the total number of Ordinary Members
18. Any Ordinary Member of the Club who before the beginning of the financial year applies in writing to the Secretary may be by resolution of the Committee be placed upon a list of Non-playing Members during that financial year in which event he shall be liable to pay a Non-playing Member's subscription for that year in lieu of the Ordinary Member's subscription. At the end of the year he shall again become an Ordinary Member.
19. In case any Non-playing Member elected under rule 18 desires to become an Ordinary Member during the financial year he shall be at liberty to do so if there is a vacancy then existing and upon payment of the difference between his entrance fee and subscription as a Non-playing Member and the entrance fee and subscription fee as an Ordinary Member.

TERTIARY STUDENT MEMBERS

20. Any person who is a full-time tertiary student and is normally resident in the Boyup Brook Shire during student vacations may be elected a Tertiary Student Member and have the rights and restrictions of an Ordinary Member provided that the person is at least eighteen years of age.

ELECTION OF MEMBERS

21. Every candidate for Membership of the Club shall be proposed and seconded by two Ordinary Members in writing on a form to be supplied by the Committee and containing an agreement that the candidate will in the event of his election be bound by the rules of the Club for the time being in force. The full name, address and occupation of the candidate shall appear on the form which shall be signed by him and the proposer and seconder who shall be answerable for his eligibility.

22. The candidate shall deliver the nomination form to the Secretary of the Club accompanied by his entrance fee of the first installment thereof and his first annual subscription.
23. Such nomination form shall be displayed on the notice board at the Club House for at least fourteen days before the date of election.
24. If at the end of the fourteen days during which such forms shall have been displayed on the Notice Board no request by at least three Ordinary Members has been made to the Secretary for a ballot, the Committee shall when a vacancy in membership arises have the option of making such request or of declaring the candidate elected or rejected. At an election by the Committee two adverse votes shall exclude the candidate.
25. In the event of a request being made for a ballot notice of the ballot shall be posted on the notice board in the Club House as soon as there is a vacancy for a new member and such ballot shall be held at the Club House between the hours of 10am and 6pm on the second Saturday thereafter. Ordinary Members only will be entitled to vote at such a ballot which shall be deemed irregular unless fifteen (15) votes are recorded. One adverse vote in five shall exclude the candidate.
26. Notice of the day of such election shall be given by the Secretary to each member of the Committee prior to the meeting or ballot and a record shall be kept by the Secretary of the names of the members of the Committee present and voting at a ballot.
27. No person who has been a member of the Club or any other Club and who has been expelled or is under suspension therefrom shall be admitted as a member. A Candidate who has been rejected cannot again be proposed as a member until after an interval of six months provided that any candidate whose election has been rendered void by an irregularity in the ballot may with the consent of the Committee be proposed again forthwith.
28. The Committee shall have the power to limit from time to time the number of all classes of members provided that the number of Ordinary Members shall not be limited to less than two hundred and provided further that a Country Member transferring to the Ordinary Membership class or a Junior Member becoming an Ordinary Member even though his election would result in the number of Ordinary Members exceeding the maximum then fixed.
29. On the election of a candidate the Secretary shall at once give him notice thereof and shall at the time furnish him with a copy of the Rules of The Club. In the event of his not being elected his entrance fee and subscription shall be refunded.
30. Candidates for Honorary Membership shall be proposed and seconded by two Ordinary Members of the Club on a form provided by the Committee. The form shall be posted on the notice board and the hour of posting shall be marked thereon. At any time not less than six hours after such a form shall have been posted on the notice board and approved and signed by a member of the Committee and the President or

Captain or Secretary the candidate shall be admitted. The proposer and seconder shall be responsible for the eligibility of the Candidate.

31. Members elected after the 1st day of September in any financial year shall be liable for only half of the annual subscription for that year or for the sum of \$2.00 whichever shall be the greater amount.
32. If any member shall fail to pay his subscription on or before the first day of July the name of such member shall two weeks after notice of his default has been sent to him by the Secretary be posted in the Club House and no such member shall after his name has been posted be entitled to the privileges of the Club or to play in any competitions or to vote at any General Meeting until his subscription is paid.
33. If any member's subscription shall remain unpaid after the 1st day of October or if any member shall at any time fail to pay any money due by him to the Club within a period of one month after being requested by notice in writing from the Secretary to pay the same, the Committee may upon giving fourteen days notice in writing to such member of its intention to do so strike his name off the Register of Members and he shall thereupon cease to be a member of the Club.
34. Any such member may be reinstated by the Committee on satisfactory explanation of his default and on payment of all monies due to the Club.
35. The Club shall have the power at an Extraordinary General Meeting called for the purpose and at least twenty one Ordinary Members entitled to vote shall be present to pass a resolution making a call (not exceeding Ten Dollars per head in any financial year) on Ordinary Members provided that such resolution shall not be declared carries unless supported by at least two thirds of the members present and voting. If such resolution is carried the amount of such call shall be a debt due by each Ordinary Member of the Club.

OFFICERS AND MANAGEMENT

36. There shall be three Trustees of the Club who shall consist of the persons for the time being holding the respective offices of President and Vice Presidents of the Club. Such Trustees shall have the custody of the Common Seal of the Club and any two of them shall sign every instrument to which the Common Seal is required to be affixed by authority of the Committee.
37. The Trustees may be authorized by the Committee to deal with any lands now or hereafter vested in the Club or to do any act or thing when by law the intervention of the Trustees is rendered necessary.
38. For the general management and government of the Club and the carrying out and regulations of its objects and affairs there shall be a Committee of Management.
39. The Committee shall consist of the officers of the Club viz. The President, two Vice Presidents, Captain, Hon. Secretary, Hon Treasurer and eight members.

40. The Officers and members of the Committee and one auditor shall be elected at the Annual General Meeting held during the financial year in which they are to hold office. They shall remain in office until the Annual General Meeting in the following financial year but shall be eligible for re-election.
A committee member shall be excluded from holding office after non-attendance at three consecutive meetings and the Committee will have the right to elect a new member in his place.
41. Every nomination for the position of an officer of the Club or a member of the Committee or auditor shall be in writing and shall be signed by the candidate who shall be Ordinary Members of the Club and by his proposer and seconder. In case there shall be more candidates than vacancies the election shall be by ballot.
42. Any casual vacancy on the Committee may be filled by the Committee. Officers or members of the Committee elected under this rule shall retire at the next Annual General Meeting but shall be eligible for re-election.
43. The Committee shall hold periodical meetings and minutes of all resolutions and proceedings of the Committee shall be entered in a book provided for the purpose. Six members of the Committee shall form a quorum.
44. The Committee in addition to the powers hereinafter specifically conferred upon it shall have control of the finances of the Club, power to engage control and dismiss the Club's servants, and all administrative powers as may be necessary or expedient for properly carrying out the objects of the Club in accordance with these rules or which in its opinion should be exercised for the benefit of the Club.
45. In particular without derogating from the general powers hereinbefore conferred the Committee shall have the power from time to time:
 - a) to enter into any contract on behalf of the Club
 - b) to borrow or raise money and to give security for the same by the issue of or upon bonds, debentures or other obligations of securities of the Club or by mortgage or charge upon all or part of the property of the Club provided that the Committee shall not borrow a sum exceeding \$500.00 in any year without the sanction of a Special General Meeting.
 - c) To make, repeal and amend such by-laws as it may from time to time consider necessary or expedient for the management of its own proceedings and the well being of the Club. Such by-laws, repeals and amendments shall have effect until otherwise determined by the Committee or a General Meeting.
 - d) To arrange all tournaments and matches and to fix dates therefor and to alter such dates as occasion may require and to settle all disputes in connection therewith.
 - e) To appoint such sub-committees from its body or from members of the Club not being necessarily members of the Committee as it may from time to time think fit and to delegate any of its powers to such committees except this power of delegation.
 - f) To grant privileges and impose restrictions upon any class of members.

- g) To accept the registration of any officer of the association or member of the Committee and to fill any such vacancy so caused.
- h) To make regulations as to sale of food and liquor in the Club premises and as to payment therefor by members.
- i) To fix green fees to be paid by visitors, honorary Members and non-playing Members.
- j) To pay to any servant of the Club a gratuity in respect of his services as to the Committee may seem fit.
- k) To relieve any member of payment of subscription or any portion thereof during the period that such a member has enlisted or been called upon active service in Australian or overseas in the Navy, Army or Air Force or any service incidental thereto.
- l) Subject to the conditions there prescribed to apply for and avail itself of any of the rights and privileges conferred by the Licensing Act.

46. The Committee shall at its first meeting after the Annual General Meeting in each year appoint from its members or from the Ordinary Members of the Club the following sub-committees:

- a) House Committee
- b) Match Committee
- c) Greens Committee
- d) Bar Committee
- e) Domestic Committee

47. Each sub-committee shall consist of one or more members as to the Committee may seem fit and the members thereof shall be subject to the control of the Committee which from time to time may revoke the appointment of any member or members thereof and appoint another in addition to the member or members thereof or in place of any member or members whose appointment may be revoked or who shall resign. The President, Secretary and Treasurer shall be ex-officio members of all sub-committees and the Captain shall be an ex-officio member of the Match and Green Committees.

48. Each sub-committee shall report and be responsible to the Committee and all regulations or orders made by a sub-committee shall be subject to the approval of the Committee which may revoke or vary such regulations or orders as it may deem fit.

49. The House Committee shall:

- a) Arrange and provide for meals and refreshment and the supply of such other articles as the Committee of the Association shall from time to time approve and the prices to be paid therefor.
- b) Appoint the rooms, offices and verandahs of the Club House for use exclusively or otherwise of the different classes of members.
- c) Supervise and control the arrangement and conduct of the Club House and all matters pertaining thereto.

- d) Supervise and deal with all complaints relating to matters within the Club House.

50. The Match Committee shall:

- a) Select the players for all matches and competitions requiring such selection.
- b) Manage and control players on the links and all competitions and matches.
- c) Direct the manner in which all competitions shall be played and the persons eligible to play therein.
- d) Decide and adjudicate upon and protests in connection with a match or competition.
- e) Keep a record of all scores submitted by members in competition or otherwise in the book provided for that purpose.

51. The Greens Committee shall:

- a) Direct and control the management and upkeep of the links and the times available to the classes of members.
- b) Make and vary as required such temporary local rules as may in the opinion of the Greens Committee be necessary or proper in view of the condition of the links for the proper playing of the game.

52. The Bar Committee shall:

- a) Order and control all Bar Stocks and organise the general running of the Bar.
- b) Ensure that Bar trading hours are strictly adhered to.
- c) Arrange roster of voluntary bar staff.
- d) Ensure bar keys are restricted to essential Committee members and issue to be kept at the discretion of the Bar Chairman.

53. The Domestic Committee shall:

- a) *Manage and control all matters relating to the ladies' competitions and playing of their golf.*
- b) Supervise and control the catering requirements.

54. The Secretary shall carry out such duties as the Committee may from time to time direct. He shall keep full and correct minutes of all proceedings and the records of all competitions of the Club. He shall also keep the Register of Members of the Club, which shall be kept on the Club's premises, and he shall when necessary comply with the requirements of the Licensing Laws as to the renewal of the Club's License and in other respects.

55. The Treasurer of the Club may also be the Secretary.

56. The Treasurer shall keep correct accounts and books showing the financial affairs of the Club and particulars usually shown in books of account of a like nature and shall

make up the annual statement of accounts and balance sheet of the Club on the last day of October in each year. The Treasurer shall pay into such bank as the Committee may direct from time to time to the credit of the Club all monies which he may receive. All debts of the Club shall be paid by cheque which shall be signed by such persons as are thereunto authorized by the Committee.

57. The Auditor shall audit the annual statement of accounts and balance sheet and shall certify the same before they are printed.
58. There shall be such number of delegates to the Western Australian Golf Association and to other sports associations as may be required by the rules thereof and such delegates shall be appointed at the Annual General Meeting and shall hold office in accordance with the rules of the Western Australian Golf Association or of such other sporting associations respectively. Any casual vacancy in the office of delegate may be filled by the Committee from time to time. Delegates elected by the Committee shall hold office until the next Annual General Meeting when they retire and shall be eligible for re-election.

GENERAL MEETINGS

59. The Annual General Meeting of the Club shall be held every year for the following purposes:
- a) To receive the Committee's report and balance sheet
 - b) To elect the Trustees and Officers of the Club, the members of the Committee, the Auditor, and the Delegates to the Western Australian Golf Association and other sports associations for the coming year
 - c) To transact such other business as shall be brought forward and of which due notice shall be given.
60. An Extraordinary General Meeting may be called at any time by direction of the Committee and shall be called by the Secretary upon request in writing of at least six ordinary members of the Club. Such request shall specify the purpose for which the said members desire the meeting to be called and no business shall be transacted at such meeting except the business of which notice shall have been given under Rule 60.
61. Any member wishing to bring forward any special business at the Annual General Meeting or at any Extraordinary General Meeting shall give seven days notice thereof in writing to the Secretary.
62. No less than fourteen nor more than twenty one day's notice of the time and place of any Special General Meeting and the purpose thereof shall be posted at the Club House and given by the Secretary to all members of the Club.
63. Except as herein otherwise provided ten Ordinary Members of the Club present at any General Meeting shall form a quorum. Any Committee meeting or General Meeting at which a quorum shall not be present may be adjourned by the members present to such a day within one month as they may appoint.

64. At every General Meeting of the Club the President or in his absence a Vice President or in the absence of both a Chairman to be elected by those present and voting shall preside. The Chairman in addition to his own vote as a member shall have a casting vote.
65. Unless a poll be demanded by at least four Ordinary Members present at a General Meeting a declaration by the Chairman that a resolution has been carried or lost shall be conclusive. If a poll be demanded it shall be taken in such manner and at such time as the Chairman shall direct.

RESIGNATION

66. Any Member may resign from the Club by giving notice in writing to the Secretary but the Member shall remain liable for arrears of subscriptions and other monies (if any) due by him to the Club up to the end of the Financial Year during which notice of his resignation is given.

EXPULSION

67. If any Member of the Club is guilty of unseemly conduct or if at any time the Committee is of the opinion that the interests of the Club or the General body of members thereof require that a Member shall withdraw from the Club it shall be the duty of the Committee by notice in writing to request that Member to withdraw from the Club within a time specified in such notice and in default of such withdrawal to submit the question of expulsion of such Member to an Extra-ordinary General Meeting to be held within one month after the date of such notice.
68. At such meeting the member whose expulsion is under consideration shall be allowed to offer explanation verbally or in writing and if two-thirds of the Ordinary Members of the Association then present shall vote for the expulsion of such member he shall thereupon be expelled and shall forfeit all privileges.
69. Voting at such Meeting shall be by ballot.
70. The Committee shall have power in its discretion to exclude such member from the Club and sports ground until such meeting shall be held.
71. Any person expelled from the Club shall remain liable for arrears of subscriptions and any other monies (if any) due by him to the Club.

VISITORS

72. Members of other Golf Clubs may on the introduction of a member of the Club and on payment of the fee prescribed by the Committee be admitted as a guest to play on the links or other sports grounds on six days during any season.
73. No person who has been an unsuccessful candidate for membership or is a member of the Club who is then under suspension shall be admitted as a guest.

74. The names and addresses of all guests shall be recorded in a book to be kept for that purpose and the signature of the member introducing and of the guest shall be subscribed to each guest's name and such member shall be responsible for the payment of all fees. No guest shall be supplied with intoxicating liquor on the Club premises except on the invitation and in the company of a member.

PLAYING RULES

75. All play on the links shall be conducted in accordance with the Rules of Golf as approved from time to time by the Rule Committee of the Royal and Ancient Golf Club of St. Andrews, subject to such local playing rules as the Committee may from time to time deem expedient.
76. Playing rules for the governing of other sports shall be those generally recognized or as supplemented or prescribed by the Committee or by the appropriate sub-committee which may fix suitable fees and subscription.

GENERAL

76. a) No intoxicating liquor shall be supplied or sold for consumption elsewhere than in the Club House except to a member on the premises for his own consumption.
- c) Intoxicating liquor sold for consumption elsewhere than in the Clubhouse shall be removed from the Club property by the member purchasing the same.
- d) No intoxicating liquor shall be sold or supplied to any person under the age of eighteen years.
77. No person under the age of eighteen years shall be employed in the Club premises except in the administrative work of the Club and no person under the age of eighteen years shall be employed in or about a bar or in the delivery of intoxicating liquor on the Club's premises.
78. No steward, cook or other employee shall be employed in the Club house for longer hours than those for the time being lawfully prescribed for persons employed in a public house, hotel, restaurant or coffee palace.
79. All complaints shall be made in writing to the Secretary who shall submit the same to the Committee if he is unable to satisfy such complaints. Members may not directly reprimand servants of the Club.
80. The property of the association shall belong to the general body of members but all persons ceasing to be members of the Club whether by retirement, expulsion, death or otherwise, shall thereupon forfeit all rights to or claim upon the Club or its property.
81. Every member shall be bound by and submit to the Rules and By-laws of the Club and the decisions of the Committee hereunder and thereunder.

82. It shall be the duty of all members to keep the Secretary informed of their addresses and all changes of address. Any notice may be sent through the post to any member at his last known address and such notice shall be deemed to have been given and to have been received by such member for any purpose required by these Rules at the time when the letter containing the notice would be delivered in the ordinary course of post.
83. Where in these Rules the context admits or requires words importing the masculine include the feminine and words importing the singular include the plural.

ALTERATION OF RULES

84. The Rules of the Association, except local playing rules, shall not be altered, added to or rescinded except at a General Meeting at which at least twenty one Ordinary Members entitled to vote shall be present and the effect of any proposed alteration shall be stated in the notice calling such General Meeting.
85. Within fourteen days after the making of any amendment or alteration to the Rules of the Club, the Committee of Management of the Club shall send or deliver a certified copy of the amendment or alteration to the Principal Clerk of the Licensing Court of Western Australia.